



The PsychologySmith

The PsychologySmith Ltd. Privacy Policy

The PsychologySmith Ltd. respects your privacy and are committed to protecting your personal data. This privacy policy will explain how The PsychologySmith Ltd. uses the personal data we collect from you when you use our website.

Topics:

1. What data do we collect?
2. How do we collect your data?
3. How will we use your data?
4. How do we store your data?
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6. What are your data protection rights?
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1. What data do we collect?

The PsychologySmith Ltd. collects the following data:

- Personal identification information (Name, email address, phone number).

2. How do we collect your data?

You directly provide The PsychologySmith Ltd. with most of the data we collect. We collect data and process data when you:

- Make an enquiry using the contact form

- Voluntarily complete a customer survey or provide feedback via email.
- Use or view our website via your browser's cookies.

3. How will we use your data?

The PsychologySmith Ltd. collects your data so that we can:

- Provide you the services on our website that you request.
- Reply to your enquiries.
- Perform the service contract we are about to enter into or have entered into with you.
- Comply with a legal or regulatory obligation.
- In addition, like most sites, we maintain logs of site usage for purposes such as which pages are most popular, how you found our site, and which sites refer our site as traffic. This data is tracked in aggregate form, not at an individual user level, and is not uniquely identifying. The aggregate level data may be shared with third parties and the public.

4. How do we store your data?

- The PsychologySmith Ltd. have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.
- The PsychologySmith Ltd. will keep your name, email address, phone number, for 7 years. Once this time period has expired, we will delete your data using appropriate measures.

5. Marketing

The PsychologySmith Ltd. would like to send you information about products and services of ours that we think you might like.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop The PsychologySmith Ltd. from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please contact us.

6. What are your data protection rights?

The PsychologySmith Ltd. would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

- The right to access – You have the right to request The PsychologySmith Ltd. for copies of your personal data. We may charge you a small fee for this service.

- The right to rectification – You have the right to request that The PsychologySmith Ltd. correct any information you believe is inaccurate. You also have the right to request The PsychologySmith Ltd. to complete the information you believe is incomplete.
- The right to erasure – You have the right to request that The PsychologySmith Ltd. erase your personal data, under certain conditions.
- The right to restrict processing – You have the right to request that The PsychologySmith Ltd. restrict the processing of your personal data, under certain conditions.
- The right to object to processing – You have the right to object to The PsychologySmith Ltd.'s processing of your personal data, under certain conditions.
- The right to data portability – You have the right to request that The PsychologySmith Ltd. transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us:

Email us at: jonell@thepsychologysmith.com

Call us: +44 7878 125 729

7. Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

8. How do we use cookies?

The PsychologySmith Ltd. uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

9. What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- Advertising – The PsychologySmith Ltd. uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. The PsychologySmith Ltd. sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

10. How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

11. Privacy policies of other websites

The PsychologySmith Ltd. website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

12. Changes to our privacy policy

The PsychologySmith Ltd. keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 22nd April 2022.

13. How to contact us

If you have any questions about The PsychologySmith Ltd.'s privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: jonell@thepsychologysmith.com

14. How to contact the appropriate authority

Should you wish to report a complaint or if you feel that The PsychologySmith Ltd. has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Email: dataprotectionfee@ico.org.uk

Address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF